

e-doatap TERMS AND CONDITIONS OF USE

General terms for services to registered users

1. This website was created to provide information and services regarding foreign higher education diploma recognition to registered users. Its use is governed by the present terms and conditions, which users are required to read carefully and comply with. In any case, the user's stay on the page of this website, as well as the use of any information provided through these pages, **implies unconditional acceptance** of these terms and conditions.
2. The present terms and conditions may be modified in the future. Users will be informed accordingly and asked to confirm their acceptance. However, this page will always list the current terms and conditions for the use of this site.
3. DOATAP shall take all necessary measures to **ensure the proper function** of the e-services it provides. The Organization shall not be liable for any damage (direct or indirect, actual loss or loss of profit) that the Portal user may suffer from its use or inability to use, delay in its use, errors or omissions in it, telephone line interruptions, power supply failures, or for other reasons.
4. The user, by registering, **consents to DOATAP storing and using this data** for the purposes of this online service, as well as for statistical purposes, always in accordance with the present terms of use, without violating the user's personal data.
5. The application shall **serve as solemn statement according to article 8 of Law 1599/1986 (Government Gazette A75)** on the data referred to therein and the supporting documents submitted thereto. The **inaccuracy of the data** stated in the application **carries the criminal and administrative penalties provided for**.

Special terms for services to registered user

6. Pursuant to paragraph 2b of article 1 of Law 4250/2014, DOATAP is required to carry out a random check on the files submitted to it. If it is found during the mandatory or other inspection that tampered photocopies have been submitted, in addition to the penalties provided for in Article 22 (6) of Law 1599/86, as applicable, and imposed on the person concerned, provided that the act does not carry a heavier penalty pursuant to another criminal provision, the administrative or other act for the issuance of which said photocopies were submitted shall be **immediately revoked**.
7. The user can **create up to five (5) active applications** to DOATAP. If **an application is not permanently submitted within 6 months** of the last date of modification, it **shall be automatically deleted** from the system.
8. **Inactive accounts shall be deleted** after a period of time and the user will be asked to re-register.
9. The **user** creates and maintains in perpetuity a **folder with all the documents (hard copies)** that he has uploaded on the portal of DOATAP's online applications and the documents shall be presented to the Organization upon request.

Obligations of users

10. **A user with a Tax ID number (AFM) shall** register by selecting the link **«Register via GSIS»**, (General Secretariat for Information Services), in order to access the online services of DOATAP. **Foreign citizens without a Tax ID number (AFM) must be identified by the Organization** following which they will receive their access data (username and password) to the portal. In order to register via GSIS, the user enters the taxisnet access codes and thereby authorizes the DOATAP system server to access his/her data (AFM, ID Card) kept in the GSIS. Upon acceptance of the authorization, registration with DOATAP Online Services is completed.
11. The **access data** to the portal are **strictly personal** and therefore the user must ensure their non-use by third parties.
12. The user who wishes to use the DOATAP e-services, must provide **true, accurate, reliable** and **complete** information on the data submitted.
13. With **his sole responsibility and in full knowledge of the penalties** provided by the provisions of paragraph 6 of article 22 of Law 1599/1986 (*"Whoever knowingly declares false facts or refuses or conceals true facts in a written solemn statement of article 8 shall be punished with imprisonment of at least three months. If the perpetrator of these acts intended to draw a pecuniary advantage for himself or for other(s) to the detriment of a third party or intended to harm a third party, shall be punished with imprisonment up to 10 years."*), **the user hereby declares that the copies uploaded are true copies of the originals in his/her possession, which shall be presented to the Organization upon request**.

14. By registering with the DOATAP Online Services, the user of the site creates **a single account** with personal information that he / she may update, while the transfer thereof in any way whatsoever is prohibited.
15. Creating and maintaining more than one user account, intentionally or unintentionally, results in the inaccuracy of the information provided and constitutes a breach of the present terms of use. In this case, DOATAP can take any action it deems necessary (including suspension / interruption of user access to e-services) without any requirement for prior information, to ensure the proper operation of the Organization and of the e-services provided.

Security and Protection of Personal Data

16. Each **log-in session** to the portal **has a certain lifetime**, after which, for security reasons, the user is disconnected and needs to input the access data again to connect to the Internet portal.
17. The management and **protection of the user's personal data** is subject to the present conditions, as well as to the provisions of **national, EU and international law** on the protection of individuals with regard to the processing of personal data, as applicable.
18. Any future relevant regulation shall be subject to the present terms and the user will be informed accordingly and will be asked again to agree with the personal data protection terms set out in the corresponding legal framework as in force.
19. **Refusal** to provide the requested personal data, information, data or documents required for the above purposes will result in the **inability to submit and process the degree recognition application**.
20. The personal data collected by the online services are those used to identify the user, his/her contact information and any other information deemed necessary by the Organization, in accordance with the applicable provisions, for the conduct of its online services.
21. DOATAP **keeps digital data ad infinitum** (with the possibility of deletion after 60 years) and takes all appropriate measures to protect them from loss, misuse, unauthorized access or disclosure. The use of hard copy of the digital file is foreseen if other Authorities entitled to examine the file, such as in court cases request the file.
22. DOATAP may process part or all of the personal data sent by the user, for statistical reasons and for the improvement of the portal's services - information, in ways which do not violate personal data, but under no circumstance shall it sell or otherwise transmit or publish portal users' personal data to third parties unrelated to DOATAP without the user's consent, except for the implementation of relevant legal provisions.

Limitation of liability of DOATAP – Disclaimer

23. The content of this web portal is available as is, it may contain inaccuracies or typing errors that will be corrected by DOATAP at its discretion, if detected. The Organization offers no guarantee, explicit or implicit, of the integrity, correctness, timeliness, commerciality, non-infringement or suitability of this content for any use, application or purpose. The Organization shall not be liable for any damage suffered by the user of the web pages, services and contents of the portal which he / she accesses at his / her own initiative and responsibility.
24. DOATAP shall make every possible effort to ensure that its e-services are available and fully operational on an ongoing basis, free of viruses or other harmful elements. The Organization however does not guarantee that the pages, services, options and contents will be provided without interruption and/or errors, that errors will be corrected or that any question submitted to it will be answered.
25. Similarly, the Organization does not guarantee that the content which is made available to users through the portal or any other related website or servers, is without viruses or other harmful data. The Organization shall not be liable for any loss or damage to the user arising from the non-availability of the Portal for any reason or because of viruses or other harmful data.
26. DOATAP may collect identification information of visitors / users of the website, using technologies such as cookies and / or tracking Internet Protocol address (IP).

User Behavior

27. Users accept and agree to make lawful and appropriate use of this website. Users are liable for any damage caused to the website of the e-services of DOATAP due to unlawful or improper use of the website and the services offered through it.